

**CHEATHAM COUNTY BUILDING  
111 FREY STREET  
ASHLAND CITY, TN 37015  
615-792-7915 FAX 615-792-2040**

**EFFECTIVE JULY 1, 2009**

**ENGINEER FEES CHARGED TO APPLICANTS**

ANY REVIEW OF SUBDIVISION, PLATS, CONSTRUCTION PLANS, F.E.M.A. REVIEWS ETC., WILL BE THE RESPONSIBILITY OF THE PROPERTY OWNER REQUESTING THE REVIEW AND ALL FEES WILL BE COLLECTED AT TIME OF APPROVAL PER **RESOLUTION 3** ADOPTED 12-19-2005.

**CHEATHAM COUNTY BUILDING**

---

**APPLICATION FOR BUILDING PERMIT**

OWNER'S NAME \_\_\_\_\_  
PROPERTY ADDRESS \_\_\_\_\_  
MAP \_\_\_\_\_ GROUP \_\_\_\_\_ PARCEL \_\_\_\_\_  
DEED BOOK \_\_\_\_\_ DEED PAGE \_\_\_\_\_ DATE RECORDED \_\_\_\_\_  
SUBDIVISION \_\_\_\_\_ LOT \_\_\_\_\_  
PLAT BOOK \_\_\_\_\_ PLAT PAGE \_\_\_\_\_  
ACREAGE \_\_\_\_\_ ZONING CATEGORY \_\_\_\_\_  
SEPTIC \_\_\_\_\_ SEWER \_\_\_\_\_  
PUBLIC WATER \_\_\_\_\_ WELL \_\_\_\_\_ OTHER \_\_\_\_\_

IS PORTION OF PROPERTY IN FLOOD AREA? YES \_\_\_\_\_ NO \_\_\_\_\_

**NOTE: IF YES, STOP – YOU MUST COMPLETE A FLOODPLAIN DEVELOPMENT APPLICATION.**

SITE PLAN SUBMITTED WITH APPLICATION. DESIGNATION OF ALL EXISTING OR PROPOSED DEVELOPMENT ON PROPERTY IS REQUIRED. I.E. DRIVEWAY, STRUCTURES, UTILITIES, SEWER/SEPTIC, AND AREAS TO BE CUT OR FILLED.

DETAILED CONSTRUCTION PLANS REQUIRED WITH APPLICATION.

TYPE OF CONSTRUCTION: NEW \_\_\_\_\_ ADDITION \_\_\_\_\_ REMODEL \_\_\_\_\_  
FILLING/EXCAVATION \_\_\_\_\_ REQUIRED IF DISTURBANCE OF LAND \_\_\_\_\_  
AGRICULTURE \_\_\_\_\_ STORAGE \_\_\_\_\_ POOL \_\_\_\_\_

SQUARE FOOTAGE: FINISHED/UNFINISHED LIVING AREA \_\_\_\_\_  
BASEMENT \_\_\_\_\_ GARAGE \_\_\_\_\_ OTHER \_\_\_\_\_

NUMBER OF BEDROOMS \_\_\_\_\_ NUMBER OF BATHROOMS \_\_\_\_\_

USE OF STRUCTURE/DESCRIPTION OF WORK:

---

---

---

---

I, \_\_\_\_\_ AS THE OWNER OF ABOVE REFERENCED PROPERTY AS APPLYING FOR A BUILDING PERMIT TO BE ISSUED FOR THIS PROJECT. IF UPON REVIEW IT IS FOUND THAT MY PROPERTY IS NOT IN COMPLIANCE WITH THE CURRENT ZONING LAWS FOR CHEATHAM COUNTY, THAT I WILL BE DENIED A PERMIT UNTIL FULL COMPLIANCE OF THE CHEATHAM COUNTY ZONING ORDINANCES IS APPROVED BY THE APPROPRIATE BOARD FOR WHICH I MAY BE ADVISED TO APPLY.

IF APPLICATION IS BEING SUBMITTED BY ANY PERSON OTHER THAN OWNER, A NOTARIZED LETTER OF AUTHORIZATION BY THE OWNER MUST BE SUBMITTED WITH THIS APPLICATION.

\_\_\_\_\_  
**OWNER/AUTHORIZED AGENT**

\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**CONTRACTOR**

\_\_\_\_\_  
**ADDRESS**

\_\_\_\_\_  
**CITY, STATE & ZIP**

\_\_\_\_\_  
**PHONE**

\_\_\_\_\_  
**STATE OF TENNESSEE CONTRACTOR BD LICENSE**

\_\_\_\_\_  
**WORKMEN'S COMPENSATION**

**CHEATHAM COUNTY BUILDING (FOR OFFICE USE ONLY)**

\_\_\_\_\_  
RECEIVED BY

DATE \_\_\_\_\_

\_\_\_\_\_  
REVIEWED BY

DATE \_\_\_\_\_

\_\_\_\_\_  
APPROVED BY

DATE \_\_\_\_\_

APPROVAL DENIED, RECOMMENDED STEPS FOR COMPLIANCE:

---

---

---

---

---

---

---

---

---

---

**CHEATHAM COUNTY BUILDING COMMISSIONER  
REQUIRED SITE PLAN**

**\*INCLUDE DRIVEWAY, STRUCTURES, UTILITY (SEPTIC, ELECTRIC, WATER, SEWER, ECT) LOCATIONS, AND SETBACKS ON THIS FORM.**

**MINIMUM ZONING SETBACKS ARE AS FOLLOWS:**

<u>ZONE</u>	<u>FRONT</u>	<u>SIDE</u>	<u>REAR</u>
AGRICULTURAL	50 FT	20 FT	35 FT
E-1	50 FT	20 FT	35 FT
R-1	50 FT	20 FT	20 FT
R-2	35 FT	15 FT	20 FT
R-3	30 FT	10 FT *	20 FT

**\*R-3 SIDE IS 10 FT FOR 1 OR 2 STORIES ADD 5 FT FOR EACH ADDITIONAL STORY**

**ANY ROAD USA**

## **REQUIREMENTS FOR ISSUANCE OF BUILDING PERMIT**

1. NO PHONE REQUEST FOR AN INSPECTION WILL BE ACCEPTED UNLESS THE CALLER GIVES HIS NAME, NAME OF PERMIT HOLDER, PERMIT NUMBER AND ADDRESS OF JOB SITE.
2. NO INSPECTION WILL BE MADE IF THE PERMIT IS NOT POSTED ON THE JOB SITE. PERMIT MUST BE POSTED AT FRONT OF THE LOT AND SHALL BE PROTECTED FROM THE WEATHER AND READILY ACCESSIBLE TO THE INSPECTOR. IT IS YOUR RESPONSIBILITY TO MAKE SURE THE INSPECTOR CAN FIND THE JOB SITE.
3. STRUCTURE MUST BE MADE ACCESSIBLE FOR THE INSPECTOR IF NOT INSPECTION WILL BE DELAYED.
4. PORT-A-POTS ARE TO BE ON JOBSITE BEFORE FOOTING INSPECTION
5. UNTIL THE PERMIT INSPECTION SHEET IS APPROVED, YOU HAVE NOT PASSED THE INSPECTION AND ANY FURTHER WORK SHALL NOT CONTINUE.

## **ALL INSPECTIONS REQUIRE 24 HOUR NOTICE**

1. FOOTINGS – CONCRETE CAN NOT BE POURED UNTIL THE TRENCHES ARE INSPECTED AND PASSED BY THE INSPECTOR. INSPECTION SHEET WILL BE LEFT ON SITE NOTIFYING BUILDER OF INSPECTION.
2. PROPERTY LINES AND BUILDING SETBACKS SHALL BE ESTABLISHED AND MARKED. BOARD OF ZONING APPEALS MAY NOT GRANT A VARIANCE ON YOUR FAILURE OF COMPLIANCE.
3. ALL GRADE STAKES SHALL BE OF APPROVED MATERIALS IN ACCORDANCE WITH BUILDING CODES AND PLACED APPROPRIATELY. ALL BULKHEADS (PLACED ONE FOOT OUT FROM STEPDOWN) MUST BE IN PLACE AND RE-BAR IN PLACE PRIOR TO REQUEST OF INSPECTION. IN ACCORDANCE WITH INTERNATIONAL BUILDING CODE YOU ARE REQUIRED TO PLACE TWO STRANDS OF RE-BAR ON CHAIRS IN ALL FOOTINGS.
4. SLABS – GARAGES, CARPORTS, BASEMENTS, ETC. SHALL NOT BE POURED UNTIL PASSED BY THE INSPECTOR. WIRE MESH OR FIBER MESH IN CONCRETE WITH A VAPOR BARRIER IS REQUIRED.
5. FRAMING – ALL ROUGH-IN PLUMBING (AIR TEST ON SUPPLY LINES AND WATER ON DRAINS), MECHANICAL AND ELECTRICAL MUST BE IN PLACE PRIOR TO REQUEST FOR FRAMING INSPECTION
6. FINAL (HEALTH AND SAFETY) – USE AND OCCUPANCY WILL ONLY BE CONDUCTED AFTER THE FOLLOWING INSPECTIONS OF ELECTRIC (SERVICE RELEASE IS NOT ACCEPTABLE); SPRINKLER, SEPTIC/SEWER AND DRIVEWAY HAVE BEEN SIGNED OFF BY THE PROPER AUTHORITY'S.

**ANY STRUCTURE CANNOT BE OCCUPIED BEFORE A FINAL INSPECTION IS APPROVED AND USE AND OCCUPANCY CERTIFICATE IS ISSUED.**

PERMIT HOLDERS WHO DO NOT GET THE REQUIRED INSPECTIONS MAY EXPERIENCE LEGAL ACTION AND/OR DELAYS IN OBTAINING FUTURE BUILDING PERMITS

**I HAVE READ AND UNDERSTAND THE ABOVE REQUIREMENTS AND AGREE TO ALL INSPECTIONS AND REQUIREMENTS:**

---

APPLICANT

---

CHEATHAM COUNTY BUILDING OFFICIAL

CHEATHAM COUNTY BUILDING  
111 FREY STREET  
ASHLAND CITY, TN 37015  
PHONE: 615-792-7915  
FAX: 615-792-2040

AS OF NOVEMBER 18, 2009 IT WILL BE UNLAWFUL TO OCCUPY ANY PERMITTED STRUCTURE, INCLUDING MOBILE HOMES WITHOUT A USE AND OCCUPANCY CERTIFICATE BEING ISSUED FROM CHEATHAM COUNTY BUILDING. ANYONE WHO OCCUPIES A PERMITTED STRUCTURE BEFORE THE ISSUANCE OF A CERTIFICATE IS IN VIOLATION OF THE CHEATHAM COUNTY ZONING REGULATION SECTION 8.030 G (1) AND COULD BE ASKED TO VACATE PREMISES AND POSSIBLY INCUR LEGAL ACTIONS AND FINES.

IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT THIS OFFICE AT THE ABOVE ADDRESS AND/OR TELEPHONE NUMBER.

**I HAVE READ AND UNDERSTAND THE ABOVE REQUIREMENTS AND AGREE TO COMPLY WITH ALL REGULATIONS.**

---

APPLICANT

---

CHEATHAM COUNTY BUILDING OFFICIAL